

Essex County Council
Cressing Temple
Witham Road
Braintree
Essex CM77 8PD

Booking Form for Visit to Cressing Temple

Name of School

Name of lead Teacher

Address

.....

Contact Name

Telephone Number

Tudor/Medieval/other (please indicate).....

Date of Visit

Number of Children

Year Group

Will you require the gift shop or goody bags (please indicate otherwise we will assume you wont require either)

Method of Payment

To secure your booking a non-refundable deposit cheque made payable to Essex County Council of £100 must be returned with your booking form. The balance to be paid 15 working days before the visit.

If paying by Journal Transfer, please insert your expenditure code in advance of visit

Any special requirements (limited mobility) etc

How did you hear about Cressing Temple

NB. Notification of cancellation must be given 3 months in advance of your booking date, otherwise a fee of 25% of the final amount will be incurred.

SignedDate